

The Turning Point (Rape Crisis Center of Collin County)

Job Description

Job Title: Forensic Nurse (formerly Sexual Assault Nurse Examiner)

Reports to: Forensic Nurse Program Manager

Job Summary:

The Forensic Nurse (Sexual Assault Nurse Examiner) will provide timely, non-judgmental, compassionate care to sexual assault victims to include a forensic exam, assessing the need for prophylaxis for pregnancy and sexually transmitted diseases, photographic documentation (when equipment is available) and referrals for appropriate medical and psychological follow-up. The Forensic Nurse is expected to follow protocols established by the Medical Director, The Turning Point, Forensic Nursing Program Manager and Collin County SART.

Duties and Responsibilities:

- Registered nurse licensed to practice in the State of Texas; license has not been suspended or revoked, nor has the individual been prohibited from any Federal program.
- Respond to hospitals within 1 hour of being called by The Turning Point.
- Ability to triage patient to determine if medical exam is needed before forensic exam.
- Coordinate care by all agencies involved in assisting the sexual assault victim and coordinate referrals for appropriate medical and psychological follow-up as needed for each patient.
- Perform and document sexual assault and forensic interview.
- Perform a complete physical and forensic evidence collection examination including Head-to-Toe assessment for trauma, detailed genital examination, forensic specimen collection and documentation, including photography, and assess for mandatory reporting status, reporting when appropriate.
- Coordinate the administration of appropriate prophylactic medications per protocols.
- Document detailed injuries.
- Maintain chain of custody for each sexual assault exam
- Notify Charge nurse at facility and The Turning Point of any malfunctioning equipment.
- Maintain professional standards that do not create conflict of interests with employment or patient care, including patient and medical record confidentiality
- Must not be under the influence of drugs or alcohol while on-call.
- Provide testimony as fact witness to any/all cases performed while with SANE and coordinate with attorneys during judicial process.

Physical Demands and Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Visual acuity for both near and distant observations.
- Normal color discrimination.
- Normal hearing.
- Standing and walking for extended periods of time.
- Lifting (up to 20 pounds).
- Ability to kneel, squat, and/or bend for extended periods of time.
- Ability to work in an ever-changing somewhat stressful environment.
- Ability work in a moderately loud noise level with good concentration ability.
- Possible exposure to communicable diseases.

Education and Experience:

- Must maintain current Registered Nurse Licensure or higher.
- Hold and maintain malpractice insurance (1,000,000/3,000,000).
- Complete the initial training as directed by The Turning Point.
- Complete the initial and on-going preceptor requirements as identified by The Turning Point.
- Debrief as needed to maintain emotional and physical wellness.
- Maintain open and timely communication with SANE Coordinator and TTP management.
- Be familiar with equipment used for SANE exam and exercise fiscal responsibility of unit's resources.
- Share individual expertise with the other members of SANE
- Maintain competency by maintaining active performance of cases with no lapse of greater than six months.
- Participate in quality assurance chart and photograph review process as determined by The Turning Point. (Attend at least 8 peer reviews a year)
- Participate in professional development as determined by The Turning Point, including SANE meetings, conferences, and in-services. (Quarterly SANE meetings are mandatory).
- Adhere to all administrative, clinical, SANE/SART protocols and policies and procedures on file with The Turning Point. (see appendix)
- Commit to cover minimum number of shifts, holiday coverage, and other scheduling requirements as determined by The Turning Point (72 hours/month, PRN 48 hours/month)
- SANE will hold and be responsible for all nursing credentials and must notify The Turning Point if lapse in license or certification is going to occur.
- Maintain their own billing records and make available to The Turning Point as needed for auditing purposes.
- Ability to communicate (verbally and written) effectively with patient, The Turning Point staff, emergency department's staff, patient's families, physicians, and other outside agencies.
- Ability to speak appropriately and professionally about SANE duties.

The information noted herein is intended to describe the general nature and level of work being performed by the individual(s) assigned to this classification. The information is not intended to be construed as an exhaustive list of all responsibilities, duties or skills required of personnel so classified. I agree to the terms if this position as stated above.

Date Written/Revised

May 8, 2017/October 21, 2021